

Mauricewood Primary School  
 Parent Council and PTA Fundraising AGM  
 7th September 2023  
 6.30pm Mauricewood Primary School.

In Attendance: JM(Headteacher), SW (Depute Head Teacher), JC (Acting Depute Head Teacher). AS, VR, GM, LH, KP, EW, AD, DM, MP, CW, LB,

Agenda:  
 Parent Council Roles and Responsibilities  
 PTA Report  
 Appointment of Office Bearers  
 Head Teachers Report  
 AOB  
 Date of Next Meeting.

Agenda Item	Discussion	Actions
Parent Council Roles and Responsibilities (AS)	<p>JM welcomed everyone to AGM. Presentation showing how PC can have an impact on school.</p> <p>AS discussed the role of PC to be a representation of the parent forum, and that PC can be used to discuss ideas or issues regarding school.</p> <p>This evening will be AGM and used to primarily appoint office bearers for PC and PTA and to set agenda for next meeting.</p> <p>(Please see attached docs for full PC roles and responsibilities)</p>	
PTA Report (GM)	<p>GM reported that the PTA is the main fundraising aspect of the parent council. Last year they provided Halloween parties, Pumpkin carving competitions, Christmas secret shop, heavily involved in P7 enterprise Christmas Fayre, Easter Egg decorating competition and the family picnic. Ongoing the PTA have provided funding for P1 bookbags and P7 yearbooks.</p> <p>They have also provided equipment for the P1-2 block, funding for the chick hatching equipment in the nursery, subsidised class trips and buses, and</p>	

	<p>provided a fun day at the end of summer term for all pupils from ELC - P7.</p> <p>This was all done with very limited parental support and has been driven by a few parents, Many more parents required to support and run these events. Also noted that it has been the same parents involved and new faces will bring new ideas which are happily welcomed.</p> <p>Current Treasurer does not currently have a child at Mauricewood and hasn't for a number of years. It is noted that the current banking system needs an overhaul.</p>	
<p>Appointment of Office Bearers</p>	<p>2022-2023 Office Bearers</p> <p>Parent Council Chair - AS Parent Council Sec - VR</p> <p>PTA Chair - GM PTA Vice Chair - JW PTA Sec - IM PTA Treasurer - NM</p> <p>All Office bearers step down for re-nomination of the 2023-24 PC/PTA.</p> <p>Appointment of 2023-24 Office Bearers</p> <p>Parent Council Chair AS - nominated by EW, Seconded by LH Parent Council Vice Chair - VR - nominated by LH, seconded by DM. Parent Council Secretary - LH - nominated by VR, seconded by LB. PC Treasurer - DM - nominated by VR, seconded by LH.</p> <p>PTA Co-ordinators GM and LB - nominated by VR, seconded by LH PTA secretary - IM Unable to attend, GM reported happy to continue as sec. No opposition. PTA/PC Treasurer - DM - nominated by VR, seconded by LH.</p> <p>There was discussion that PC and PTA meetings be held at the same time, so people can attend both. PTA will organise separate meetings when planning</p>	

	for specific events. All agreed.	
Head Teachers Report (JM)	<p><b>Welcome to new staff</b></p> <ul style="list-style-type: none"> <li>- Anna Leask</li> <li>- Abi Pryde</li> <li>- Claire O'Connor</li> <li>- Amanda Pache</li> <li>- Carrie Morrison</li> <li>- Jo Cassidy</li> </ul> <p><b>SLT Remits</b></p> <p><b>Vacancies</b></p> <ul style="list-style-type: none"> <li>- Depute Headteacher</li> <li>- Office Support</li> </ul> <p><b>The term so far....</b></p> <ul style="list-style-type: none"> <li>- Settling back</li> <li>- Meet the Teacher</li> <li>- Gardening Group</li> <li>- Buddies</li> <li>- Early Years good practice recognition</li> </ul> <p><b>Support for Learning Update</b></p> <ul style="list-style-type: none"> <li>- IEPs and CYPs</li> <li>- Mrs McGee's timetable</li> <li>- P5 targeted support (Equity work – Mr Harrison and Mrs Hale)</li> </ul> <p><b>Challenges</b></p> <ul style="list-style-type: none"> <li>- Staffing issues to be aware of</li> <li>- Issues with playground equipment and costs of maintaining and replacing</li> <li>- Issues with digital accessibility</li> <li>- Floods and wasps!</li> </ul> <p><b>Staff Roles and Responsibilities</b></p> <ul style="list-style-type: none"> <li>- Mrs Barr is our NQT supporter</li> <li>- Mrs Barr and Miss Wallace are our Children's Rights Leads</li> <li>- Mrs Burrell is our Digital Lead</li> <li>- Other staff leads – Jane to update</li> </ul> <p><b>The context of Mauricewood</b></p> <ul style="list-style-type: none"> <li>- See infographic</li> </ul> <p><b>Attainment and Stretch Aims</b></p> <ul style="list-style-type: none"> <li>- Working on a presentation for parents</li> </ul> <p><b>School Improvement Priorities</b></p> <ul style="list-style-type: none"> <li>- Curriculum</li> <li>- Learning and Teaching</li> <li>- Inclusion</li> </ul> <p>(Working on a parent version of SQIP to share on website soon)</p>	LH- add School improvement plan to agenda
Any Other Business	Questions regarding Seesaw - P1 still awaiting see saw permission slips returned before classes can be set up.	JC- working to get this ASAP.

	<p>School App - issues regarding message displays and word.doc / PDF docs.</p> <p>Playground equipment damaged - awaiting quote for infant climbing frame. Adventure zone damage has been quoted at £700 to remove damaged equipment and flatten ground. Question asked if this can be done by the community and signed off by Health and safety.</p>	<p>LH to add to agenda for next meeting</p> <p>JM to investigate</p>
Date of next meeting	<p>12th October 2023</p> <p>Agenda items:</p> <p>School improvement plan  Communication/ App/Seesaw  Constitution for PC  Funding from other sources</p>	