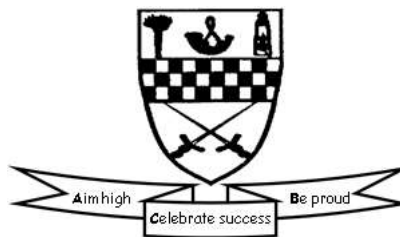


MAURICEWOOD PRIMARY
SCHOOL
MUIRHEAD PLACE
PENICUIK
EH26 0LE



Tel: 0131 271 4630
Email:
mauricewood_ps@midlothian.gov.uk
App:
Search "School App for Parents"



Mrs Jen Mouat
Head Teacher

23rd October 2021

Parent Consultations

Dear Parents/Carers,

As a school, we are continuing to work hard to keep much of our school running as normally as possible, despite the various restrictions we are still working within.

At this time of year, we would usually be holding Parent Consultations. It is important to us that these can still take place and for you to hear how your child has settled back into the classroom or in the case of Primary 1 children - how they are settling at school. However, we are still advised for everyone's safety not to hold Parent Consultations in person at school. Therefore, Parent Consultations will be, once again, a phone call home from the class teacher.

Our consultations will be over 2 evenings from 4pm-6.30pm on Tuesday 5th and Wednesday 6th October. This will operate in a similar manner to our consultations in school where teachers will have a 10 minute conversation. The consultation time will be a strict 10 minutes. Please do not be offended if the teacher needs to bring the consultation to a close after 10 minutes. They are just trying to ensure that everyone has their consultation on time (with a few minutes' grace on either side!). Follow up appointments can be made if required. If we call and we do not answer we shall try once more. If your child will be present during the call please advise the teacher at the start of the call so it can be pitched appropriately. We cannot receive incoming calls to the school during the consultations.

We will use the mobile phone number for the main contact for each child. Please email the school office if you have changed mobile phone/email details so we can update our records.

To make your appointments please login at: <https://parents-booking.co.uk/mauricewood>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

The system will be available to book from **2pm on Friday 24th September** until **2pm on Thursday 30th September**.

- **Please ensure you allow at least 10 minutes between any appointments for siblings in different classes if you are choosing to have your calls on the same day.**
- **Siblings in the same class could have appointments back to back.**

After you have made your appointments you can choose to print or e-mail a confirmation.

Troubleshooting Tips

- If you cannot login please check with the school office the full names we would hold on record for both you and your child (including hyphens and capital letters)
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office for help. If you would like to speak with a member of the Senior Leadership Team, for any reason, please email the school.

We look forward to discussing your child's progress with you.

Kind regards,

Susan Woodyer

Susan Woodyer
Depute Head Teacher